



Dignity & Care Policy



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When children start in Nursery/ Reception their parents are requested to complete a form giving staff permission to change their child if necessary.

- If a child wets or soils during the day a member of staff will discreetly clean and change the child.
- Staff will wear a disposable apron and gloves whilst changing a child.
- Staff will encourage a child to be as independent as possible when cleaning themselves, but will assist a child if required. Baby wipes will be available.
- Children will be provided with clean clothes and soiled/ wet clothes will be put in a plastic bag and sent home.
- In the event of a child needing further cleaning/ washing eg. a bath or shower more than our facilities allow the child will be cleaned, changed and made as comfortable as possible. Then a parent/ carer will be contacted to request that they may like to fetch their child to take home to wash and make them comfortable.
- After cleaning and changing a child wipes, aprons and gloves will be secured in a plastic bag and disposed of appropriately. (In the outside bin.)
- Both the member of staff and child must wash their hands after changing.

Nappy Changing procedure

In the event of a child requiring a nappy to be changed at school:

- Only staff or parents (of the child) should change a child.
- Spare nappies should be supplied by the parent/ carer of the child.
- There is a nappy change mat in the disabled toilet and a child must be changed on the floor.
- When changing children staff should wear a disposable apron and gloves.
- Soiled nappies should be placed in a nappy bag.
- Soiled clothes should be put in a plastic bag and sent home.
- The changing mat should be wiped with a disinfectant wipe after use.
- After cleaning and changing a child wipes, nappies, aprons and gloves will be secured in a plastic bag and disposed of appropriately. (In the outside bin)
- Both the member of staff and child must wash their hands after changing.